



Ymddiriedolaeth Archaeolegol Gwynedd
Gwynedd Archaeological Trust

Person Specification

Development Control Archaeologist

The following are required:

- A minimum of 3 years' professional archaeological experience, including experience of desk-based archaeological research
- A degree or equivalent in archaeology or a related subject
- Understanding of the principles and methods of curatorial archaeology
- A good working knowledge of British archaeology and archaeological techniques
- Experience of archaeological fieldwork
- Familiarity with computerised databases
- Familiarity with GIS principles and practice
- Excellent written and verbal communication skills
- Ability to work independently or as part of a team
- A full driving licence

The following would be advantageous:

- Post-graduate qualification in Heritage Management or related subject
- Practical experience of providing curatorial archaeological advice
- Knowledge of Wales and Welsh archaeology
- Knowledge of the planning and legislative framework of archaeology in Wales
- The ability to communicate through the medium of Welsh
- Membership (at ACIfA level or above) of the Chartered Institute for Archaeologists and/or other professional bodies.

Core competencies required for this post:

- **Communication**
Post holders must be capable of providing clear and concise verbal and written advice, dealing confidently and courteously with people at all levels.
- **Problem Solving**
Post holders must be able to appraise information quickly, to identify key issues and make evidence-based decisions. Post holders must be able to propose appropriate strategies and be open to new ideas and techniques.



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- **Teamwork and partnerships**
Post holders should be aware of other's workload and be willing to help out when necessary; build links and networks outside the Trust; be aware of your own impact on others; and be willing to be challenged by reasoned argument.
- **Applying expertise**
Post holders should apply a range of skills, knowledge and expertise; take steps to update, develop and widen knowledge and skills; apply sound professional judgement; and know when to obtain advice and specialist expertise.
- **Delivery**
Post holders should focus on delivery of a consistent quality service and seek to achieve best possible outcomes; plan and manage own time to meet deadlines; help plan ahead and define priorities; spot problems ; and monitor and review own performance.
- **Continuous improvement**
Post holders should respond positively and flexibly to change, make suggestions to improve working practices, learn from mistakes, share good practice, and consider the potential of technology to improve work.
- **Personal skills**
Post holders should be confident, motivated and reliable.